

SAKSFRAMLEGG

Til:
Forskningsutvalget for Det juridiske fakultet

Møtedato:
01.06.2022

Sak:
19/22

Opprettelse av mentorprogram for ph.d.-studenter

Innstilling til vedtak:

- 1: Forskningsutvalget godkjenner «Mentorprogram for ph.d.-studenter ved Det juridiske fakultet».
- 2: Mentorprogrammet trer i kraft fra og med høsten 2022.

Bakgrunn:

UiTs Melding om utdanning 2020 (heretter Utdanningsmeldingen) gir en status av utdannings- og kvalitetsarbeidet ved UiT, der ulike kvalitetsområder i universitetets kvalitetssystem framheves. Utdanningsmeldingen omfatter også ph.d.-utdanningen og foreslår en rekke tiltak for å følge opp ulike utfordringer innen utdanningsvirksomheten. Alle enheter ved UiT blir bedt om å behandle utdanningsmeldingen i sine beslutningsorganer, og om å utarbeide fakultetsspesifikke tiltak for å følge opp disse tiltakene lokalt. Utdanningsmeldingen 2020 ble behandlet i FU, SU og fakultetsstyret (sakene FU [16/21](#) og FU [25/21](#), SU [21/21](#) og FS [34/21](#)).

Ett av tiltakene fra Utdanningsmeldingen 2020 som fakultetet vedtok å følge opp, var etablering av en mentorordning for nye ph.d.-studenter. Dette tiltaket er også foreslått prioritert i fakultetets årsplan for 2022, som ble vedtatt av fakultetsstyret i februar (FS [10/22](#)).

Vedlagt følger forslag til mentorprogram ved Det juridiske fakultet. Forslaget er utarbeidet av prodekan forskning. Etablering av mentorordning for ph.d.-studenter ble drøftet med ph.d.-studentene på dialogmøtet i januar 2022 og det skriftlige forslaget er sendt på høring blant ph.d.-studentene. Det har ikke kommet noen innspill eller forslag til endringer. Forslaget har også vært drøftet på ledermøtet før det nå legges frem for Forskningsutvalget for endelig godkjenning.

Kort om forslaget:

Alle ph.d.-studenter som er ansatt ved fakultetet (stipendiater) skal få tilbud om en mentor første tilsetningsår. Mentorens primære rolle skal være å gi praktiske råd og sosial støtte, samt bidra til å innlemme stipendiaten i et større faglig nettverk ved fakultetet. Mentorprogrammet skal være et tillegg til veiledning.

Mentoren skal være en ph.d.-student som er ferdig med midtveisevalueringen, og hvis mulig fra samme forskergruppe som studenten han/hun er mentor for. Det gis uttelling i timeregnskapet med 20 timer per år. Mentoren skal delta på et eget mentorkurs innen seks måneder etter at

vedkommende er oppnevnt som mentor. Dette kurset arrangeres av fakultetet i samarbeid med bedriftshelsetjenesten, HEMIS.

Det foreslåtte mentorprogrammet omfatter både en individuell og en felles del. I fellesdelen inngår regelmessige møter hvert semester og ett seminar hver høst. Dette for å etablere en felles møteplass for å drøfte spesielle saker og utfordringer som er relatert til arbeidet med å skrive en doktorgrad.

Mentorprogrammet foreslås opprettet med virkning fra og med høsten 2022.

Øyvind Edvardsen
Fakultetsdirektør

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Vedlegg

1 Outline for mentoring program

Mentoring program for PhD students

Faculty of Law, UiT

1. Purpose

The purpose of the mentoring program is to support self-development and provide safety for the PhD students throughout their PhD period. The mentors' primary role is to offer practical and social support and advice, and to introduce the PhD students to a larger network at the faculty. The mentor program includes both individual and collective mentoring. Purely academic issues, and issues related to the research questions of the PhD projects, are not the responsibility of the mentors but the responsibility of the PhD students' supervisors. The mentor program is a supplement to, and not a replacement for, supervision.

2. Individual mentoring

2.1. Appointing and assigning mentors

Every PhD student employed at the faculty shall be offered an individual mentor during their first year of employment. The vice dean for research is responsible for appointing mentors and assigning them to the PhD students. Upon request from a PhD student, the vice dean for research may decide to extend the mentoring period. Each PhD student may decide not to make use of the mentoring program.

The mentor shall be a PhD student employed at the faculty, and who has completed their midway evaluation when the mentoring starts. If possible, the mentors should be members of the same research group as the PhD students that they are mentoring. Each mentor can mentor more than one PhD student. If it is not possible to find mentors who fulfill these criteria, the vice dean for research may appoint any other persons employed at the faculty as mentors. Upon request from either a PhD student or a mentor, the vice dean for research can assign a new mentor to the PhD student in question.

Each mentor is awarded 20 hours yearly in the hourly accounts (timeregnskapet). For incomplete years of mentoring, the hours awarded are reduced proportionally. Each mentor is expected to participate in both individual and collective mentoring, and the awarded hours include both.

Every new mentor shall complete a mentoring course within six months after the mentoring starts. The mentor has a duty of confidentiality and is subject to the ethical guidelines for supervisors at UiT and the faculty.

2.2. Mentor assignments

The mentors' general assignment is to provide practical and social support to their PhD student. The nature of the support is defined by the mentor and the PhD student collectively. As a minimum, the mentors should:

- Provide inputs on how to approach supervisors.
- Give advice on how to ensure continuous progress of a research project.

- Give advice on how to stay motivated at times when the project seems hopeless.
- Check in with the PhD students regularly, to see how it is going.

During the first weeks of new PhD students' employment period, the mentors' main assignment is to give the PhD students practical and social information so that they can get settled in their new position as quickly as possible. To achieve this, the mentors should:

- Show the PhD students around and introducing them to their new colleagues.
- Go over practical issues (printing rooms, meeting rooms, group lunches, etc.).
- Eat lunch with the PhD students, or make sure that other work colleagues do.
- Provide inputs on how to fulfill the teaching requirements.
- Provide an overview of the courses in the instruction component, and explain the purpose of each course, and when they should be completed.

The PhD students should be aware that the advice of the mentors are based on their own experiences, and that the same solutions are not always suitable for all. The mentors should point this out to the PhD students at an early stage.

3. Collective mentoring

3.1. Regular meetings

In addition to individual mentoring, the faculty's mentoring program includes collective mentoring in the form of regular meetings addressing specific issues and challenges related to working with a PhD project at the faculty of law. These meetings should be held each semester.

The meetings are arranged by the vice dean for research together with the mentors. Topics for each meeting is to be decided in collaboration with the PhD students.

3.2. Mentoring seminar

Every fall, the PhD students and mentors are invited by the vice dean for research to a mentoring seminar over two days. The purpose of the seminar is to gather the participants of the mentoring program to increase the PhD students' motivation, strengthen the social bonds between all participants, and to discuss common issues and challenges.

SAKSFRAMLEGG

Til:
Forskningsutvalget for Det juridiske fakultet

Møtedato:
02.02.2023

Sak:

Forslag til endringer i mentorprogram for ph.d.-studenter ved Det juridiske fakultet

Innstilling til vedtak:

1. Forskningsutvalget godkjenner endringer i «Mentorprogram for ph.d.-studenter ved Det juridiske fakultet» i tråd med vedlagte forslag, og med eventuelle merknader som fremkommer i møtet.
2. Vedtatte endringer gjelder fra d.d.

Bakgrunn:

Det juridiske fakultet vedtok i FU-møte 1. juni 2022 (sak FU [19/22](#)) å etablere et mentorprogram for ph.d.-studentene. Mentorprogrammet trådte i kraft høstsemesteret 2022.

Det foreslås nå noen endringer basert på de erfaringer fakultetet har gjort seg med mentorordningen (se vedlagt «Mentoring program» med sporede endringer).

Av hensyn til kapasitet og hensiktsmessighet med tanke på når aktuelle mentorer drar på utveksling, foreslås følgende endringer:

Det foreslås å endre fra at mentorer *skal* ha *fullført midtveisevaluering* til at mentorer *bør* ha fullført *ett år av ph.d.-studiet*.

I tillegg foreslås det fjernet fra mentorprogrammet at nye mentorer skal gjennomføre et mentorkurs innen seks måneder.

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seksjonsleder

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Dokumentet er elektronisk godkjent og krever ikke signatur

Vedlegg

Mentoring program

Faculty of Law, UiT

Approved by the Research Committee of the Faculty of Law at the University of Tromsø in case FU 19/22. Last amended by the study board <dato> in the case FU X/23.

1. Purpose

The purpose of the mentoring program is to support self-development and provide safety for the PhD students throughout their PhD period. The mentors' primary role is to offer practical and social support and advice, and to introduce the PhD students to a larger network at the faculty. The mentor program includes both individual and collective mentoring. Purely academic issues, and issues related to the research questions of the PhD projects, are not the responsibility of the mentors but the responsibility of the PhD students' supervisors. The mentor program is a supplement to, and not a replacement for, supervision.

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Commented [HS1]: Foreslås inntatt iht. fakultetets praksis for regelverk, retningslinjer mv.

Commented [BL2]: De reiser ofte på utveksling etter midtveisevalueringen, så dette var ikke særlig hensiktsmessig.

Commented [BL3]: Dette har vi ikke kapasitet til.

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